



## **THE AFFILIATE CLUB COUNCIL**

The Poodle Club of America is aware of the need for Poodle Rescue. The animal population has become a monumental problem. The enclosed sample procedures should help each affiliate club form a rescue program. The forms, corporate structure, tax status and financial structure will vary. Each Organization should review their procedures and structure with approved legal and financial consultants.

The animal rights groups are extremely vocal. It is not only important for us to set an example as responsible pet owners and breeders but to be instrumental in the care, sterilization and placement of the Homeless Poodle. Poodle Rescue is a necessity. It is our goal to assure that Poodle Rescue is smoothly and successfully functioning through out our country.

A rescue Poodle is any homeless poodle. Some rescues are acute emergencies, others can be completed when the right situation is found for the rescue poodle. Where ever the homeless Poodle might have come from...shelter, surrender, pet shop or breeder...it still needs a home. It did not create its homeless situation...humans did. Commercial operations are located in many parts of our country and may result in large surrender of animals. You and your club must be prepared for all of these situations.

These sample procedures have been compiled through the efforts of the Affiliate Club Council and the Officers and Board of Directors of The Poodle Club of America. Special mention must be given to: Mrs. Doris Cozart, Mrs. Janice Gunner, Mrs. Patricia Moulthrop, Mrs. Patricia Deshler, The Poodle Club of Central California, The Greater Pittsburgh Poodle Club, Greater Cincinnati Poodle Club and The Doberman Pinscher Club of America. These guidelines have been revised by Miss Sandra Malicote and Mrs. Helen Tomb-Taylor.

# Sample Guidelines for Poodle Rescue Committee

## **Committee:**

The Poodle Club Rescue Committee has as its responsibility the rescue and placement of any homeless poodle from a shelter or animal control facility. A secondary responsibility is placing a Poodle that has been surrendered.

Rescue will encourage a supportive working relationship with the shelters so they will seek our help.

Rescue will maintain a program of public awareness through shelters, veterinarians, the media and other breed rescue organizations.

## **Budget:**

The Poodle Club Rescue Committee will maintain a separate bank account within the club and its expenditures will be limited to the amount of money in the separate account. The Board of Directors or the General Membership may at anytime vote to transfer funds from the general treasury to the rescue account. Funds should not be transferred from the Rescue Account to the General Treasury for other initiatives.

The rescue Committee Treasurer should submit a financial report at each general meeting and an audit of the Rescue account should be held at the time of the Club's general audit.

The Rescue committee needs a working budget. See example attached.

Fees for adoption/surrender should be flexible. Some dogs might cost nothing in the way of expenses, others will have expenses. It is important to keep a constant eye on finances so that money is always available when needed. Surrender fees should help support the work of the rescue committee but are also important to encourage the "value" of the rescue poodle..

## **Procedure:**

The Rescue Committee will be formed from interested club members with a Chairman appointed by the President or General Membership. We recommend at least four committee members. Burnout can be a problem unless you have a network of workers. The committee should have a secretary and a treasurer. It is important that rescue continues all year and is a commitment to the breed. Schedules should be arranged. Members of the Club and other interested parties should be asked to help as needed. Veterinarian's that will assist with the care of a rescue dog need to be located and arrangement for care set up prior to accepting rescue poodles. Foster Homes need to be located and a list maintained for rotation. All members of the club have a responsibility to help.

- A. You should establish a central phone number for Rescue and Placement. It should be a number that remains the same. Some clubs use a voice mail service or Hot Line.
- B. Schedule your committee meetings on a regular basis. Establish a meeting agenda.
- C. Shelters: Work with shelters with care and patience. Most people are volunteers and it is extremely important that they learn to trust and rely on Poodle Rescue. When a shelter phones be alert, follow through immediately and thank them for their help. Establish a good working relationship with the Shelters.
- D. Surrenders: These must be treated calmly and gently. It can be very difficult to surrender a dog. Charge a fee for surrender if possible. DO NOT accept the liability of an aggressive or biting dog.

- E. Adoptive parents: Do ask questions. See enclosed Pre Adoption Interview.
- F. Be aware of the need for current vaccinations, health exam and sterilization. Do not place an intact animal except in extenuating circumstances.
- G. Develop a working relationship with several veterinarians for special fees and assistance health problems and sterilization.
- H. Contact Shelters, veterinarian, boarding kennels, grooming shops and other dog related businesses and give them you rescue information packet ask them for assistance in finding new homes for rescue dogs.
- I. Grooming shops may donate a free grooming or a discount on their fees.
- J. Create information lists;
  - 1. What is available
  - 2. List of Prospective Adoptive Parents
  - 3. Placement Lists
  - 4. Phone Number's of Local shelters, vets, groomers etc.
- K. Foster Homes. See Foster Home Contract
- L. Run Advertisements for Placement in local papers.  
 Example of Ad.: Adopt a Poodle Through Poodle Rescue  
 Call for Information # \_\_\_\_\_.

**Rescue:**

Most Poodles can be placed. There is that special home for that special Poodle. Temperament and health are the main consideration. There are two things that would make a Poodle not adoptable.

- A. Temperament: Aggressive, biting or fear biting. Do Not accept the legal liability of an aggressive animal.
- B. Health: a disease or physical disability that is not medically treatable. Your rescue committee must decide what can be treated and what is not feasible to treat prior to accepting a rescue dog, such a Heartworms or Addisons disease. These decisions by the rescue committee can be difficult and if needed a veterinarian can be asked to assist in the decision about the dog.

These are the most difficult challenges of all. A dog needs to be put down if its temperament or health is not such that it can exist comfortably in society. IF its health or physical condition cannot be medically treated successfully or the medical treatment is cost prohibitive. These decisions should be made by the rescue committee and if possible a veterinarian can be consulted about options for care. These are the hardest decisions for the Rescue Committee.

**Rescue Central Chairman:**

The Poodle Club of America will maintain a Rescue Central Chairman. This chairman will be a resource person for the affiliate club rescue committees. This chairman will direct calls to local clubs, assist in networking large surrenders and assist in decision making for the local affiliate clubs. **It is extremely important that the Rescue Central Chairman be informed of any changes in leadership of your rescue committee so that calls will not go unanswered.**

**Poodle Club of America, Inc.** publishes your Rescue Committee Chairman in the PCA Catalog and the Membership List every year. Please keep the Corresponding Secretary and Rescue Central Chairman apprised of any changes as soon as possible.

# Budget for Rescue Committee

## Monthly Expenses:

Postage.....\$ \_\_\_\_\_  
Phone Calls, Voice Mail.....\$ \_\_\_\_\_  
Grooming.....\$ \_\_\_\_\_  
Advertisement.....\$ \_\_\_\_\_  
Dog Food.....\$ \_\_\_\_\_  
Other Expenses.....\$ \_\_\_\_\_  
Total.....\$ \_\_\_\_\_

### Veterinary:

Sterilization.....\$ \_\_\_\_\_  
Inoculations.....\$ \_\_\_\_\_  
Examination.....\$ \_\_\_\_\_  
Treatment.....\$ \_\_\_\_\_  
Medicine.....\$ \_\_\_\_\_  
Euthanasia.....\$ \_\_\_\_\_  
Any other item not covered.....\$ \_\_\_\_\_  
Total.....\$ \_\_\_\_\_

### Shelter Release:

Fee.....\$ \_\_\_\_\_  
Total.....\$ \_\_\_\_\_

Monthly Total Expenses.....\$ \_\_\_\_\_

**• IT IS RECOMMENDED THAT YOU DO A PROJECTED YEARLY BUDGET AND PRESENT TO YOUR MEMBERSHIP.**

# Rescue Dog Information/Disposition

NAME \_\_\_\_\_

AQUIRED FROM: OWNER \_\_\_\_\_ SHELTER \_\_\_\_\_ FOUNDLING \_\_\_\_\_

VARIETY \_\_\_\_\_ SEX \_\_\_\_\_ COLOR \_\_\_\_\_ AGE \_\_\_\_\_ if known

TEMPERAMENT \_\_\_\_\_

REACTION TO STRANGER \_\_\_\_\_

HEALTH \_\_\_\_\_

SPAY/NEUTER \_\_\_\_\_

HEARTWORM PREVENTATIVE \_\_\_\_\_

RABIES VACCINATION \_\_\_\_\_

OTHER MEDICATION \_\_\_\_\_

FOOD: DRY \_\_\_\_\_ CANNED \_\_\_\_\_ AMOUNT \_\_\_\_\_

#MEALS \_\_\_\_\_ SNACKS \_\_\_\_\_

WHERE DOG SLEEPS \_\_\_\_\_

BEHAVIOR PROBLEMS \_\_\_\_\_

TRAINING? \_\_\_\_\_

OTHER COMMENTS:

## DISPOSITON OF RESCUE POODLE

NEW OWNER \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

FOLLOW UP REPORT ON RESCUE POODLE \_\_\_\_\_

## Surrendered Dog Release of Liability

On this date \_\_\_\_\_, for a voluntary \$ \_\_\_\_\_ donation to the Poodle Rescue, receipt of which is hereby acknowledged by a Poodle Rescue Representative, I, the owner of the below described dog, \_\_\_\_\_ agree to transfer ownership and release my ownership rights to \_\_\_\_\_ Poodle Rescue.

Description of dog: Name \_\_\_\_\_ Sex \_\_\_\_\_ Color \_\_\_\_\_  
Variety \_\_\_\_\_ Registration # \_\_\_\_\_  
Tattoo/Microchip \_\_\_\_\_ Neuter/Spay \_\_\_\_\_  
Other identifying Characteristics \_\_\_\_\_

The Rescue committee may take such action as they see fit with the dog including, but limited to placement in another home or euthanasia. I relinquish all right, title and interest as of this date. I understand that the \_\_\_\_\_ Poodle Club Rescue Committee is a non profit volunteer organization and I release them from all liability or responsibility of any kind.

Surrendering Owner:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_

Signature \_\_\_\_\_

Poodle Rescue Representative:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_

Signature \_\_\_\_\_

# Surrendered Dog Questionnaire

PRESENT OWNER \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
VARIETY \_\_\_\_\_ SEX \_\_\_\_\_ AGE \_\_\_\_\_  
COLOR \_\_\_\_\_ SPAY/NEUTER \_\_\_\_\_

WHY ARE YOU SURRENDERING THIS POODLE \_\_\_\_\_  
TEMPERAMENT \_\_\_\_\_ HOUSEBROKEN \_\_\_\_\_  
HOW IS POODLE WITH CHILDREN \_\_\_\_\_ ADULTS \_\_\_\_\_  
CATS \_\_\_\_\_ OTHER DOGS \_\_\_\_\_  
TIMID OR SHY \_\_\_\_\_ OUTGOING AND ENERGETIC \_\_\_\_\_  
HAS THIS POODLE EVER BITTEN ANYONE \_\_\_\_\_

WHERE DID YOU GET POODLE \_\_\_\_\_  
DID YOU CONTACT BREEDER ABOUT PLACEMENT \_\_\_\_\_  
HOW LONG HAVE YOU HAD THE POODLE \_\_\_\_\_  
WHAT IS THE POODLE'S DAILY SCHEDULE FOR: FEEDING \_\_\_\_\_  
EXERCISE \_\_\_\_\_ PLAY \_\_\_\_\_  
IS THE POODLE A GOOD EATER \_\_\_\_\_ WHAT FOOD \_\_\_\_\_

LAST VETERINARIAN EXAMINATION \_\_\_\_\_ RESULTS \_\_\_\_\_  
NAME/ADDRESS OF VET \_\_\_\_\_

SHOTS UP TO DATE-RABIES \_\_\_\_\_ DHLPP \_\_\_\_\_  
HEARTWORM PREVENTATIVE \_\_\_\_\_ BRAND \_\_\_\_\_  
ANY OTHER MEDICATION \_\_\_\_\_  
ANY ALLERGIES \_\_\_\_\_  
ANY SERIOUS ILLNESS OR SURGERY \_\_\_\_\_

HAS THIS POODLE HAD ANY OBEDIENCE TRAINING \_\_\_\_\_

DO YOU HAVE: PAPERS \_\_\_\_\_ PEDIGREE \_\_\_\_\_  
REGISTRATION \_\_\_\_\_ HEALTH HISTORY \_\_\_\_\_

ANY OTHER VALUABLE INFORMATION ABOUT THIS POODLE THAT WOULD BENEFIT  
THE NEW OWNER \_\_\_\_\_

SURRENDER FEE \$ \_\_\_\_\_

## PLEASE NOTE:

These questions are meant for a guideline, be gentle in asking these questions. It can be very emotional and painful to put a dog up for adoption. Ask the owner if there is an emergency time frame. Otherwise, tell him to be patient, assure him we will find a good home

# Veterinarian Exam of Rescue Dog

VETERINARIAN NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE# \_\_\_\_\_ FEE \_\_\_\_\_

POODLE CLUB RESCUE REPRESENTATIVE \_\_\_\_\_  
CONTACT AT \_\_\_\_\_  
PHONE# \_\_\_\_\_ FEE PAID \_\_\_\_\_

VARIETY \_\_\_\_\_ SEX \_\_\_\_\_ NEUTER \_\_\_\_\_  
APPROX: AGE \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_  
BREEDER IF KNOWN \_\_\_\_\_  
TATTOO/MICROCHIP \_\_\_\_\_

## FINDINGS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TREATMENT ANTICIPATED:

INNOCULATION \_\_\_\_\_  
WORMING \_\_\_\_\_  
HEARTWORM TEST \_\_\_\_\_  
NEUTER/SPAY \_\_\_\_\_

FEE FOR ANTICIPATED TREATMENT \$ \_\_\_\_\_ -

## SUGGESTIONS OR COMMENTS REGARDING THIS RESCUE POODLE:

\_\_\_\_\_  
\_\_\_\_\_

ATTENDING VETERINARIAN'S SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Please contact or return this form to the rescue representative before proceeding with any anticipated treatment of this rescue poodle. Prior approval from the rescue committee is necessary before treatment.

# Pre Adoptive Interview

**Request:**

Standard

Miniature

Toy

Applicant \_\_\_\_\_ age \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Pager \_\_\_\_\_

Children in the home? \_\_\_\_\_ include children visiting. Please provide ages and experiences with dogs. \_\_\_\_\_

Expectations applicant has of a dog \_\_\_\_\_

Address \_\_\_\_\_

Type of Dwelling \_\_\_\_\_ Fenced yard \_\_\_\_\_ Other Pets \_\_\_\_\_

How will you provide exercise \_\_\_\_\_

Pool/Spa \_\_\_\_\_ (must have restricted access)

Have you ever owned a Poodle \_\_\_\_\_ if yes, Tell us about your Poodle \_\_\_\_\_

\_\_\_\_\_ How long were you companions \_\_\_\_\_ What hap-

pened to end the relationship \_\_\_\_\_

If not a Poodle, What Breed? \_\_\_\_\_ What was your experience \_\_\_\_\_

What attracts you to a Poodle \_\_\_\_\_

What activities do you enjoy with your dog \_\_\_\_\_

Have you had experience with basic obedience training? \_\_\_\_\_ House Breaking a Puppy?

\_\_\_\_\_ If you work outside of the home, where will the dog be

kept? \_\_\_\_\_

Have you considered the following yearly expenses:

Grooming every 4 6 weeks, Annual Dog license, Shots for Rabies, Parvo, Distemper etc., Heart worm preventative in necessary in the area and Flea control.

Interviewer: \_\_\_\_\_ Per Phone, Inperson or Other \_\_\_\_\_

Interviews not taken in person require a reference from a known Poodle breeder, member of the club or applicant's veterinarian. **Please provide the name, address and phone number of reference so that they can be contacted.**

**Applicant was informed of the \$ \_\_\_\_\_ adoption donation.** (This may be discounted or waived in certain circumstances)

Rescue Representative \_\_\_\_\_ Date \_\_\_\_\_

Notes:

# Adopted Dog Release of Liability

DATE: \_\_\_\_\_

Description of dog: Name \_\_\_\_\_ Sex \_\_\_\_\_ Color \_\_\_\_\_  
Variety \_\_\_\_\_ Registration # \_\_\_\_\_ Age \_\_\_\_\_  
Tattoo/Microchip \_\_\_\_\_ Neuter/Spay \_\_\_\_\_  
Other identifying Characteristics \_\_\_\_\_

I, \_\_\_\_\_ accept possession and responsibility for the above mentioned rescue poodle. In consideration of a donation of \$ \_\_\_\_\_ to the \_\_\_\_\_ Poodle Club Rescue. It is agreed and understood by me that this dog is being acquired as a companion pet. It will be neither tied nor allowed to run loose. It will be enclosed in a suitable fenced area near my home. It is also understood by me that this dog will not be sold, given away, destroyed or otherwise disposed of with our first notifying the \_\_\_\_\_ Poodle Club Rescue, giving them first option to procure another home for this poodle.

I, \_\_\_\_\_ agree to release and hold harmless the \_\_\_\_\_ Poodle Club Rescue, its officers, directors and membership from all liability or responsibility concerning the above animal. I understand that the \_\_\_\_\_ Poodle club is a not for profit, volunteer organization.

New Owner:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_

Signature \_\_\_\_\_

Poodle Rescue Representative:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_

Signature \_\_\_\_\_

# Foster Home Guidelines

## What is a Foster Home?

A foster home is a home where a rescued, unwanted or otherwise needy Poodle can live and be loved until a permanent home is available that meet its special needs.

### Responsibilities of a Foster Home

1. Provide for foster poodle's basic needs of food, shelter and love. This care would preferably be in a home situation, not a kennel
2. To provide a fenced area for the foster poodle to play and exercise in safety.
3. To make veterinary appointments for shots, worming and altering and to provide transportation to and from these appointments.
4. to keep the foster poodle groomed. This grooming can be done by the foster parent if knowledgeable.
5. To report progress, special personality traits and personal recommendations for placement to the Rescue Committee.
6. To keep accurate financial records concerning expenditures made on the foster Poodle. The total will usually be the basis for the adoption fee required of the new owner. These expenses should be approved by the Rescue Committee.
7. To send copies to the Rescue Committee of the above stated financial records, along with the completed adoption contract when the adoption of the poodle is finalized.
8. Please remember there are as many exceptions as there are rules, so unusual situations should be discussed with the Rescue Committee.

# Foster Home Release of Liability

DATE: \_\_\_\_\_

I have agreed to give care and shelter to a rescued Poodle for a limited period. I understand that I am accepting this dog as my own, until a new home can be found. I also understand the \_\_\_\_\_ Poodle Club Rescue Committee has no prior knowledge of its temperament, and I will therefore take all due care to protect myself and others who may come in contact with this animal from bodily harm.

I will indemnify, defend and hold the Rescue Committee and the \_\_\_\_\_ Poodle club harmless from damage to property or harm to persons or other animal caused by this rescue animal.

I also understand that the Rescue Committee of the \_\_\_\_\_ Poodle Club will be responsible for all veterinary care necessary for this animal while it is in my care, only if prior authorization for any such care has been given by a member of the Rescue Committee.

Agreed and Accepted:

\_\_\_\_\_  
Signature of Foster Person

\_\_\_\_\_  
Signature of Rescue Committee Member

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

If there are any problems, please contact:

\_\_\_\_\_ Phone # \_\_\_\_\_